

REGISTRATION INFORMATION:

By completing and signing this order form, the parties listed below indicate that they understand the policies and procedures of the Overture OnStage performance series. This registration form serves as the purchase agreement form.

RESERVATION COORDINATOR (Person responsible for this order and all correspondence)

Name _____ Address _____

City _____ State _____ Zip _____ Phone _____ Fax _____

E-Mail _____ Summer E-Mail _____

Grade Level(s) Taught: _____ Subject(s) Taught/Position: _____

Transportation (select one): School/Rental Bus Metro System Special Needs Bus Other _____

Subsidy Program: Please send me information. (Also available online at: overturecenter.com)

SCHOOL INFORMATION

School Name _____ Are you part of the Madison Metropolitan School District? Yes No

School Type: (choose one or more from EACH category)

Level: Preschool Elementary Middle High School

School Classification: Public Home Private Parochial Other (specify): _____

School District _____ District Phone _____ Principal _____

Address _____ City _____

State _____ Zip _____ County _____ Website _____

Phone _____ Fax _____ E-Mail _____

CREDIT CARD AUTHORIZATION (For your convenience, not required)

Credit Card Payments may only be (select one): VISA MC Am Ex Discover

Card No. _____ Exp. _____ Cardholder Name (please print) _____

Signature _____ Print signer's name (if different from coordinator) _____

Charges will be applied only to performances that are reserved – not closed or wait-listed performances.

By completing and submitting this registration form, the signer understands and agrees to the following

- To all Overture OnStage policies and procedures
- To guaranteeing payment for reserved seats
- That this agreement is binding under all circumstances except if Overture Center cancels or postpones a performance and/or if the district supervisor closes school on the day of the performance.

Signature _____

RETURN TO: Onstage, Overture Center, 201 State Street, Madison, WI 53703 | FAX: 608.258.4971

2010/11 REGISTRATION FORM

HOW IT WORKS:

STEP 1: Placing Your Order

Register in one of the following ways:

- **Online** at overturecenter.com/community/overture-onstage
- **Download** the Registration Form found on the Overture Onstage page of the Overture Center website. Complete the form and place in US mail or fax.
- **Mail or fax** the Order Form from this brochure.

MAILING ADDRESS:

Onstage, Overture Center for the Arts,
201 State Street, Madison, WI 53703

FAX: 608.258.4971

Phone orders are not accepted.

The signed agreement serves as your contract. Payment is not needed until 6 weeks prior to the performance. All seats must be paid for prior to entering the theater.

Registrations are completed in the order they are received. Make your reservations as soon as possible as some performances fill early. Your order should include everyone attending including students, teachers, bus drivers and chaperones.

TICKET PRICES: Tickets are \$6 for groups of 20 or more per performance. Tickets are \$8 for orders less than 20 per performance. The low prices for these performances are made possible through a generous grant from American Girl's Fund for Children.

COMPLIMENTARY SEATS: For every 15 tickets purchased, groups receive one additional complimentary seat. These seats should be used for chaperones.

If you don't know the exact number of students you will have in the coming year, estimate to the best of your ability. You can make any necessary adjustments 6 weeks prior to your performance.

Please note that all persons regardless of age must purchase a seat to enter the theater.

STEP 2: Confirming your order

Upon completion of your registration, a confirmation invoice is emailed indicating the payment amount and due date. If a performance is already at capacity when your registration form is received, you will be notified that you have been placed on a waiting list.

Please check out our website for the following information:

- Seat and bus subsidy application form
- Performance policies and procedures
- Lunch reservation request form

STEP 3: Sending in payment

Send your payment to Overture Center on or before the due date. This is 6 weeks prior to the performance. You will receive a reminder invoice prior to the due date. You may not enter the theater if you have not paid in full.

STEP 4: Receiving performance information

Approximately 6 weeks prior to the performance, you will receive via email your final invoice and website links to the following performance materials:

- Educator resource guide
- School nurse information
- Maps to Madison and Overture Center
- Parking information and bus instructions

STEP 5: Arriving at the performance

Please arrive approximately 30 minutes prior to curtain to allow time for seating.

ORDER FORM:

No money is required at this time. Full payment is due 6 weeks prior to the performance. All parties must have a seat reservation to enter the theater. Tickets are \$6 each for groups of 20 or more; \$8 for less than 20. For every 15 tickets purchase you receive one complimentary ticket.

PERFORMANCE, DATE, TIME	QTY	PRICE		TOTAL	COMP SEATS (1 per 15 paid)	TOTAL SEATS	GRADE LEVEL
		20 or more	Less than 20				
EXAMPLE: UW Varsity Band	100	\$6		\$600	5	105	8
EXAMPLE: UW Varsity Band	12		\$8	\$96	0	12	8
Harold, Oct 5, 10 AM		\$6	\$8				
Harold, Oct 5, 12:30 PM		\$6	\$8				
Mariachi Los Camperos, Nov 10, 10 AM		\$6	\$8				
Mariachi Los Camperos, Nov 10, 12:30 PM		\$6	\$8				
Strega Nona, Nov 22, 10 AM		\$6	\$8				
Strega Nona, Nov 22, 12:30 PM		\$6	\$8				
Strega Nona, Nov 23, 10 AM		\$6	\$8				
Strega Nona, Nov 23, 12:30 PM		\$6	\$8				
Drumline Live!, Nov 29, 10 AM		\$6	\$8				
Drumline Live!, Nov 29, 12:30 PM		\$6	\$8				
Popovich Pet Theater, Feb 4, 10 AM		\$6	\$8				
Popovich Pet Theater, Feb 4, 12:30 PM		\$6	\$8				
UW Varsity Band, Feb 17, 10 AM		\$6	\$8				
UW Varsity Band, Feb 18, 10 AM		\$6	\$8				
Ferdinand the Bull, Feb 21, 10 AM		\$6	\$8				
Ferdinand the Bull, Feb 21, 12:30 PM		\$6	\$8				
Parsons / East Village Opera, Feb 23, 10 AM		\$6	\$8				
Giggle, Giggle, Quack, Feb 28, 10 AM		\$6	\$8				
Giggle, Giggle, Quack, Feb 28, 12:30 PM		\$6	\$8				
Lemony Snicket's ..., Mar 7, 10 AM		\$6	\$8				
Lemony Snicket's ..., Mar 7, 12:30 PM		\$6	\$8				
Acoustic Africa, Mar 9, 10 AM		\$6	\$8				
Acoustic Africa, Mar 9, 12:30 PM		\$6	\$8				
Hungry Caterpillar, Mar 10, 10 AM		\$6	\$8				
Hungry Caterpillar, Mar 10, 12:30 PM		\$6	\$8				

PERFORMANCE, DATE, TIME	QTY	PRICE		TOTAL	COMP SEATS (1 per 15 paid)	TOTAL SEATS	GRADE LEVEL
		20 or more	Less than 20				
Hungry Caterpillar, Mar 11, 10 AM		\$6	\$8				
Hungry Caterpillar, Mar 11, 12:30 PM		\$6	\$8				
Star Trek, Mar 24, 10 AM		\$6	\$8				
Star Trek, Mar 24, 12:30 PM		\$6	\$8				
Momix, Mar 30, 10 AM		\$6	\$8				
Lakota Sioux, Apr 14, 10 AM		\$6	\$8				
Lakota Sioux, Apr 14, 12:30 PM		\$6	\$8				
Lakota Sioux, Apr 15, 10 AM		\$6	\$8				
Però, May 2, 10 AM		\$6	\$8				
TOTAL							

If a show you request is SOLD OUT and there is another time offered for that show and age group, would you like us to reserve that time? Yes No

ACCOMMODATIONS You may email onstage@overturecenter.com with any questions.

Please indicate the NUMBER in your group requiring these services.

<input type="checkbox"/> Wheelchair accessible seating	<input type="checkbox"/> Sign language Interpreter: Specify which performance _____ (minimum of 5 weeks notice required)
<input type="checkbox"/> Companion seats accompanying wheelchair seating	<input type="checkbox"/> Assisted listening device
<input type="checkbox"/> Low/Limited vision accommodation	<input type="checkbox"/> Other (specify) _____
<input type="checkbox"/> Special emotional needs accommodation (seating near exit or quiet area)	

MAKING ADJUSTMENTS TO YOUR ORDER

For all orders, a confirmation will be emailed to you. You can adjust your seat reservations and accommodation needs until your final invoice is mailed 6 weeks prior to your performance.

REFUND POLICY

Refunds are issued only if a performance is cancelled by Overture Center or if the district superintendent closes the school on the day of the performance. No refunds are given for unused seats.

ONSTAGE CONTACT INFORMATION:

ONSTAGE COORDINATOR
 PHONE: 608.258.4165
 E-MAIL: onstage@overturecenter.com
 FAX: 608.258.4971

ONSTAGE WEB LINK: overturecenter.com/community/overture-onstage
 OVERTURE WEB LINK: overturecenter.com